

**Safety  
Services**  

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**NEW  
BRUNSWICK**



**Services de  
Sécurité**  

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**NOUVEAU-  
BRUNSWICK**

# Training Catalogue

## Workplace Safety



## Road Safety



## Consulting Services



[www.ssnb.ca](http://www.ssnb.ca)

August 2020

# MAKING SAFETY A WAY OF LIFE

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## OCCUPATIONAL SAFETY



## ROAD SAFETY



## COMMUNITY SAFETY



## About Us

Safety Services New Brunswick (formerly NB Safety Council Inc.) is the province's leading not-for-profit safety service provider, offering comprehensive training and consulting in occupational, road and community safety. Since 1967, Safety Services New Brunswick has pioneered safety education and training programs that have improved the quality of life for New Brunswickers. In-class instruction and hands-on training combine theory and practice, providing opportunities for people to apply their knowledge under the guidance of our certified health and safety professionals.

Safety Services New Brunswick is your GO-TO source for customized safety consulting, auditing and training services. We offer occupational and traffic safety training to organizations of any size, in any industry throughout the province to improve productivity, reduce costs and increase your bottom line.

## Instructor Travel Expenses

If an instructor is required to travel more than 50km to and from a course location, then travel costs may be applied.

|                |                  |
|----------------|------------------|
| Mileage        | 41¢/km           |
| Travel Time    | \$50/hour        |
| Meals          | \$34/day maximum |
| Accommodations | at cost          |

## Annual Health & Safety Conference

Safety Services New Brunswick has been hosting their annual Health & Safety Conference (*formerly the Symposium on Safety*) for over 40 years. This is the **longest running safety conference in Atlantic Canada**, offering business, industry, government representatives and the public the opportunity to stay on top of safety trends and challenges. Through seminars, product displays and demonstrations, this two-day forum will help you get the answers you need from industry experts and your peers.



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**Don't see what you are looking for? Contact Us!**

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## Membership

Safety Services New Brunswick is membership driven. The ideas and opinions of members result in programs and services that truly meet the health and safety needs of New Brunswickers. Members represent a broad cross-section of businesses, government departments and charitable agencies committed to safety in the workplace.

### Member benefits include:

- Access to membership exclusive programming,
- discounts on training and our annual conference;
- Representation at our Annual General Meeting

Annual membership:

Sustaining (organizations with more than 20 employees) - \$375

Small Business (organizations with 20 or fewer employees) - \$250

Associate (non-profit, government, municipalities) - \$125



## Membership Exclusive Programming

- **Safety Certified Program**
- **Train the Trainer** (*Forklift, TDG, TCP, WHMIS*)
- **Consulting Services**

## “Safety Certified” Certificate (*COR Equivalent*)

(Membership Exclusive)

The Safety Certified program is a process which awards companies that have achieved safety excellence by developing and establishing an effective health and safety system (safety program) within their organization. This program provides proof that an organization has a safety program, conforms to Provincial/Federal standards, and most importantly provides feedback to the organization on both the positive aspects and areas for possible improvement regarding their safety program.

**The Safety Certified Program meets or exceeds all requirements for a “Certificate of Recognition” required by the Province of New Brunswick.**

Letters of Good Standing are issued to the client throughout the process. We start the organization with a **Letter of Good Standing in Process – External Audit Pending**, which states that we have viewed and verified that you currently have a safety program in place. You would then have a three-month period to book a time with one of our auditors to come to your workplace to perform an audit. Upon our review and if we have issued a passing mark of 70% or higher, we would then issue your organization a certificate and a **Letter of Good Standing – External Audit Completed**. Then the typical Safety Certified cycle begins, where your organization would conduct an internal audit in year two and year three, then SSNB will conduct an external audit the following year. A certificate and a **Letter of Good Standing – Annual Maintenance Audit Completed and Approved** will be issued annually.

**Fees:**

**Membership:** *Annual*

- Sustaining (organizations with more than 20 employees) - \$375
- Small Business (organizations with 20 or fewer employees) - \$250
- Associate (non-profit, government, municipalities) - \$125

**External Audit:** *Initial and every 3<sup>rd</sup> year thereafter*

- \$100/hour, minimum 4 hours
- Auditor travel expenses - \$50/h travel time, 41¢/km, meals @ max \$34/day and accommodations at cost (if required)
- Audit Report with recommendations \$300

**Internal Audit Review:** *Initial cycle Year 2 / 1 and 2 after initial cycle \$100*

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**Consulting & Auditing Services** (Membership Exclusive)

Strengthening your health & safety program can give your business a competitive edge. This helps you reduce injuries, improve morale, retain employees longer, and reduce absenteeism in your workplace. We offer affordable consulting services to address your needs. We'll work with you to generate solutions and help implement those solutions in any type of environment.

**Popular Consulting Topics:**

- |                                  |                              |
|----------------------------------|------------------------------|
| OH&S Project Management Services | Incident Investigations      |
| Hazard Assessments               | Injury Prevention Analysis   |
| Violence & Risk Assessments      | Internal Awareness Campaigns |
| Policy & Procedure Development   | Legislative Compliance       |

**Train the Trainer Program:** *Forklift, TDG, TCP, WHMIS* (Membership Exclusive)

- Group Rate: \$3600 (Max of 3/session)
- Annual Renewal \$150 per Trainer
- Price does not include materials fee and instructor expenses*

The Safety Services NB Train the Trainer Program is a value-added service limited to our membership that provides a sustainable, cost effective training platform ideal for companies with a high volume or fluctuating training requirements across several of our training curriculum. This program provides the support and resources to ensure quality training in addition to the flexibility of scheduling the training of new hires and checkpoints for experienced employees while remaining connected to SSNB and our team of instructors.

## **SSNB Offered Trainings (alphabetical)**

### **All Terrain Vehicle (ATV) – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

A one-day comprehensive training program designed for both new and experienced ATV operators. Knowledge and skill training in ATV safe operation is provided to candidates through a format of classroom instruction and practical performance exercises. Participants are taught proper procedures to be taken under different circumstances and how to safely operate an ATV. All parts of the course are given with explicit instructions and procedure monitoring. 90% of the course is conducted on the machines.

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### **Arboricultural Electrical Safety (GreenCard/AES) – 1 Day**

Per Person \$150 Member  
Rate: \$175 Non-Member

The one-day Arboricultural Electrical Safety Course (known as *Green Card*) meets the requirements of current legislation and the New Brunswick Power Corporation tendering process. The entire program is in layman's terms, presented in a format of videos, powerpoint and group discussion. This program prepares those working near power structures, such as transmission and distribution lines, to protect their safety and the health and safety of other workers.

Candidates are required to pass a written/oral Qualification Test (75%) demonstrating their knowledge and skills and a certificate with a 3-year expiry will be issued after successful completion.

**Closed group sessions also available upon request. Minimum charge of 10 ppl. and \$100 each additional person.**

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### **Bucket Evacuation – ½ Day**

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

This course was developed to provide the participant with the proper techniques of performing a bucket evacuation and is intended for those who have substantial experience in the trade. Some of the topics covered in this course include: approved bucket escape kit, anchor point, figure '8' descenders/client's equipment, descending from bucket, makeshift/other harnesses, location of bucket trucks emergency lowering manual, and importance of communication.

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### **Canada Labour Code Part II (CLCII) – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

The Canada Labour Code Part II program is a one-day course offered in accordance with current government regulations and provides information to participants who work for organization or companies that are federally regulated. The course outlines strategies to ensure each worker's safety and the health and safety for other workers around them. Participants will acquire knowledge through a combination of lecture presentations, group discussions, powerpoint presentation and quizzes.

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## Chainsaw Safety – 1 Day Refresher

Group Rate: \$1300 Member  
\$1750 Non-Member

Per Person Rate: 175 Member  
250 Non-Member

*Price does not include materials fee and instructor expenses*

Participants will learn about proper chainsaw safety use and maintenance. This course has been developed for those who operate a chainsaw on a regular basis, have had prior training and have had previous experience using a chainsaw.

Maximum of 10 participants.

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## Chainsaw Safety – 2 Days

Group Rate: \$2500 Member  
\$3000 Non-Member

Per Person Rate: 350 Member  
425 Non-Member

*Price does not include materials fee and instructor expenses*

The 2-Day Chainsaw course includes a classroom component where key areas of safety and operations are covered and is followed by a second day of practical session where individuals will use the skills learned in the theoretical sessions. There is a maximum limit of 10 participants.

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## Confined Space Awareness – 1 Day

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

This course has been developed to educate employees on confined spaces and how to work in them. The participants will learn about the hazards of working in confined spaces, and the protective means and equipment that helps endure a safer working environment.

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**Did you know we can customize your  
online training campus?**

## **Crane Safety and Basic Rigging – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

Participants will learn the safe use of cranes and proper rigging techniques through a one-day Crane Safety and Basic Rigging theory program involving lecture, class discussion and audiovisual. A Pre-requisite to this training is a current Fall Arrest certificate.

**Also available is the 2-day Crane Safety and Basic Rigging, which includes practical exercises on-site utilizing client's materials and equipment.**

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## **Defensive Driving (DDC) – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

The Canada Safety Council's Defensive Driving Course has been designed to help participants become a better and safer driver through a one-day in-class session. In this course, participants will have the opportunity to learn what is involved in driving defensively, why and how various types of motor vehicle collisions occur, and what it takes to prevent them.

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## **Due Diligence – ½ Day**

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

This course provides the participant with critical information relevant to their responsibilities for the safety and health of all employees. Some of the topics covered in this course include: the concept of due diligence, definitions, general regulations, due diligence defense, duties and responsibilities, and internal responsibility system.

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## **Emergency Preparedness – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

This course provides the participant with critical information relevant to what risks may occur in your workplace during an emergency, how to respond to different emergencies and the steps required to prepare for an emergency.

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## **Escort-Pilot Driver – 1/2 Day**

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

Safety Services New Brunswick offers a ½ day course leading to a Certificate of **Pilot Driver Operation**. This course was developed for those persons responsible to drive pilot vehicles in advance of or in the rear of oversize permitted loads on the highways of New Brunswick.

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## **Fall Arrest Awareness – 1/2 Day**

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

The goal of this course is to ensure students: know why it is important to have a fall protection procedure in place; what the key components are of a fall protection system; and what the procedures are for the inspection, storage and maintenance of the fall protection equipment; and the general method of using fall protection equipment.

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## **Forklift – 2 Day**

Group Rate: \$2500 Member  
\$3000 Non-Member

*Price does not include materials fee and instructor expenses*

The Forklift program is a comprehensive training course designed for both new and experienced lift truck operators. Knowledge and skill training in lift truck safe operation is provided to candidates through a format of videos, overheads, group discussions and practical performance exercises.

**Also offered is a 1-day refresher course by request.**

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## **Hazard Recognition, Evaluation and Control – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

Recognizing, evaluating and controlling hazards are the basic building blocks of any safety and health management system. Hazards cause incidents and injury – controlling hazards prevents incidents. Without a solid understanding of this area, a system cannot be effective. This program is designed to inform and motivate participants as well as provide them effective tools to implement a successful hazard recognition program in their organization, or update an existing program.

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## **Incident Investigation – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

This highly informative course covers sound, practical principals for investigating industrial accidents. Emphasis is placed on discovering the root causes of workplace accidents and developing realistic, workable measures to resolve them. The ultimate goal is to prevent incidents through the identification and implementation of recommended corrective actions. Every effort will be made to address concerns specific to the client's requirements.

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## Inspections – 1 Day

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

This course will teach you to plan and conduct investigations based on industry best practice. A good inspection will identify hazards and recommend ways to control and prevent incidents.

The goal of this course is to ensure students: Understand the importance of inspections; Know the different types of inspections; Know how to plan, conduct and follow up on a formal inspection; and, Be able to write effective recommendations based on the findings of your inspection.

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## Job Task Analysis – ½ Day

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

A Job Task Analysis is known under a variety of terminology including, but not limited to, Job Safety Analysis (JSA), and Job Hazard Analysis (JHA). It is a valuable tool to identify and evaluate hazards in a task within the workplace. This course has been developed to lead participants through the process of observation, hazard recognition and development of safe work procedures.

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## Joint Health and Safety Committee (JHSC) – 1 Day Blended

|       |                   |            |                  |
|-------|-------------------|------------|------------------|
| Group |                   | Per Person |                  |
| Rate: | \$1300 Member     | Rate:      | \$125 Member     |
|       | \$1750 Non-Member |            | \$150 Non-Member |

*Price does not include materials fee and instructor expenses*

Participants will learn the regulations and reasons for establishing a committee, the role of the committee in the total safety program and how to hold an effective safety meeting. Every effort is made to address individual concerns specific to the participants' requirements. \*A pre-requisite for this course is the 5 online modules from WorkSafe NB. To register with WorkSafeNB please visit <https://www.worksafenb.ca/education-and-training/registration/?c=1023>

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## Lockout – ½ Day

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

This is a certification-grade course that furthers understanding of and ability to properly complete lockout. It touches on four main topics: lockout procedures and requirements, legal requirements, setting up an energy control program, and implementing an energy control program.

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**Want more information on a specific program?  
Ask us for the full course description sheet!**

## Motorcycle Training Program – 4 Days

Per Person Rate: \$515 Member  
\$515 Non-Member

Safety Services New Brunswick, as a Cooperative Agency of the Canada Safety Council, delivers Canada's **Motorcycle Skills Course - Gearing Up** to those wishing to upgrade their riding skills or those just beginning to ride. This training is available throughout the province as well as PEI, and in both official languages. Bikes are provided and license testing is available at the end of the course.

Safety Services New Brunswick has been delivering the Motorcycle Safety Course throughout New Brunswick and PEI for over 40 years. Please visit our website for more information and for a schedule – [www.ssnb.ca](http://www.ssnb.ca).

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## Pole Top Rescue – 1/2 Day

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

This course was developed to provide the participant the proper techniques of performing a Pole Top Rescue. Topics covered include: the importance of quick decisions, requirement for CPR training, practical climbing exercises, practical pole top rescue training, and one worker rescue or two or more worker rescue.

This course is only for experienced climbers – 1 year minimum experience.

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## Practical Loss Control Leadership (PLCL) – 4 Days

Group Rate: \$5000 Member  
\$6000 Non-Member

Per Person Rate: \$750 Member  
\$850 Non-Member

*Price does not include materials fee and instructor expenses*

*Per Person rates apply to Public Courses*

This North American recognized training program focuses on the prevention and control of occupational injury and illness, property damage, security breaches, pollution and product liability. We feel it is important that management and all employees understand and accept their role in making theirs a safe and healthy workplace. The material for this program consists of a text and 20 chapter exercises.

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**Ask us about customized training to  
meet your organizations specific needs!**

## **Preventing Workplace Violence – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

This engaging, interactive course will build your understanding of the types and causes of workplace violence and prepare you to recognize the signs of possible violence. You will learn to deal with actual situations and take steps towards creating a violence free workplace.

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## **Professional Driver Improvement (PDIC) – 1 Day**

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

The Canada Safety Council Profession Driver Improvement Course is recognized by major transportation companies across Canada as excellent information for professional drivers who will benefit by reviewing and refreshing the techniques of defensive driving. At the conclusion of the course, students will be able to apply the techniques of defensive driving in their jobs as professional drivers; and, understand the benefits of consistently applying the techniques of defensive driving to prevent collisions, save lives, deliver cargo undamaged & on time and maintain good driving records.

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## **Safe Chipper Operation – ½ Day**

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

This course has been developed for those who operate a chipper for either work or recreational use. This course has a classroom component where key areas of safety and operations are covered, followed by a practical session where individuals will do a field inspection of a chipper as per operator's manual to identify safety features.

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## **Safety and the Supervisor– 2 Days**

Group Rate: \$2500 Member  
\$3000 Non-Member

*Price does not include materials fee and instructor expenses*

Supervisors are the key to safety in a workplace. Often, the responsibility falls on them to communicate health and safety information between management and frontline workers. Through a combination of discussion, exercises and lecture, the course focuses on the role of supervisors in relation to legal requirements, occupational health and safety programs, effective leadership and risk assessment. This course aims to improve the supervisor's regard for a safety culture – specifically the safe knowledge, attitudes and behaviors of everyone in an organization.

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## Scaffold Safety – 1/2 Day

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

Participants will learn the regulations, inspection, care and maintenance of fall arrest equipment and scaffolds through lecture and class discussion. A Pre-requisite to this training is a current Fall Arrest certificate.

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## Snowmobile – 1 Day

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

A one-day comprehensive training program designed for both new and experienced snowmobile operators. Knowledge and skill training in safe operation is provided to candidates through a format of classroom instruction and practical performance exercises. Participants are taught proper procedures to be taken under different circumstances and how to safely operate a snowmobile. All parts of the course are given with explicit instructions and procedure monitoring. 90% of the course is conducted on the machines.

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## Traffic Control Person (TCP) – 1/2 Day

Group Rate: \$750 Member  
\$1000 Non-Member

*Price does not include materials fee and instructor expenses*

Per Person Rate: \$75 Member  
\$100 Non-Member

*Per Person rates apply to Public Courses*

This course was developed by the Department of Transportation, WorkSafeNB, Safety Services New Brunswick and Industry. The objectives are to teach and train the traffic control person in the proper methods and techniques of stopping, slowing and directing traffic; to make participants aware of the potential results of poor traffic control procedures including death and injuries to the traveling public, fellow workers and themselves; and to reduce the possibility of damage to equipment, vehicles and materials.

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**Become a Member! Members receive discounts on training, consulting and conferences!**

## Transportation of Dangerous Goods (TDG) – ½ Day

Group Rate: \$750 Member  
\$850 Non-Member

Per Person Rate: \$75 Member  
\$100 Non-Member

*Price does not include materials fee and instructor expenses*

*Per Person rates apply to Public Courses*

This course meets the requirements for training under the Canadian Transportation of Goods Regulations and the Canadian Trucking Associations Transportation of Dangerous Goods Regulations - A Trucker Guide. Emphasized are all aspects of the act and regulations pertaining to the audience whether they are Shippers, Receivers, Couriers, Fork Lift Operators and Intermodal Transporters. Those working in proximity to dangerous goods and utilizing their Right to Know will benefit from this training.

Please note: this course applies to transporting dangerous goods by road only.

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## Workplace Hazardous Materials Information System (WHMIS) – ½ Day

Group Rate: \$750 Member  
\$1000 Non-Member

Per Person Rate: \$75 Member  
\$100 Non-Member

*Price does not include materials fee and instructor expenses*

*Per Person rates apply to Public Courses*

Taught in accordance with current government requirements, this WHMIS Training Program provides current information for workers in contact with or near controlled products.

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## Workplace Inspection – 1 Day

Group Rate: \$1300 Member  
\$1750 Non-Member

*Price does not include materials fee and instructor expenses*

Through lecture, class discussion, and audiovisuals, participants will learn how to define the necessary steps to conduct a successful workplace inspection and to accurately complete a workplace inspection form. Every effort will be made to address concerns specific to the participants' requirements. A site inspection is included in the training and proper PPE must be worn.

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**Only need a couple employees trained?  
Public Courses are scheduled monthly for the  
following:**

**Arboricultural Electrical Awareness (Greencard)  
WHMIS  
Transportation of Dangerous Goods  
Traffic Control Person (Flaggers)  
Fall Arrest Awareness (1/2-day)  
Practical Loss Control Leadership (PLCL) (bi-annual)  
Defensive Driving (offered 4/year)**

**Visit our website at [WWW.SSNB.CA](http://WWW.SSNB.CA) to view the full schedule**



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