



# Joint Health and Safety (JHS)

**Course Rate:**    **\$125 Member**  
                      **\$150 Non-Member**

**Course Length:** 1 Day  
**Min # of Participants:** 9

On site course rates available

## Course Format

The one-day **Joint Health & Safety Committee Course** involves lecture, class discussion and audiovisuals.

## Course Objectives

Participants will learn the regulations and reasons for establishing a committee, the role of the committee in the total safety program and how to hold an effective safety meeting. Every effort is made to address individual concerns specific to the participants' requirements.

## Course Outline

- Setting up a safety committee
  - Safety responsibility
  - The role of the safety committee
- Committee operations
  - Committee size
  - Selection of members
  - Management representatives
  - Employee representatives
  - Chairpersons
  - Committee secretary
- Committee operations
  - Terms of reference
  - Safety committee activities
  - Safety inspections
  - Investigations and inquiries
  - Employee complaints
  - Employee refusal to work
- The safety meeting
  - Purpose
  - Agenda
  - Conducting the meeting
  - Minutes
- Follow-up for action
  - Information and communications
  - Safety programming
  - Communications
- Role of Canada Labour Code-Part I
  - Administration of the Canada Labour Code
  - Occupational health



## FOR MORE INFORMATION:

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